

EVALUATION SYSTEMS COMMITTEE MEETING

September 29, 2009

The Evaluation Systems Committee met Monday, September 29, 2009 at 3:00 p.m. in the Board Room of Building 10. Those present were Gail Ambrose for Heather Greer, Jolinda Cooper, Kim Jackson, Chet Jarman, Nikki Klapp, Becky Leach, Sandria McFadden, Dorie Richter, Jay Sullivan, Libba Thomas, and Kenny Worsely (student representative). Those not attending were Heather Greer, Carolyn Hughes, Riley Mills, and W. Romance Slade.

The Evaluation Systems Committee Chair, Dorie Richter, called the meeting to order. All new and returning members were welcomed. The agenda topics were:

I. Review and Approval of the Meeting Agenda

Following a review of the agenda, Chet Jarman made a motion that was seconded by Nikki Klapp to accept the agenda as presented. The motion carried.

II. Graduate Follow-up and Non-returning Student Surveys

Committee Members were asked to approve the Graduate Follow-up Survey and the Non-returning Student Survey. Dorie explained that the majority of questions on the Graduate Follow-up Survey and the Non-returning Student Survey were those questions required by NCCCS accountability standards.

Changes that were suggested to the Graduate Follow-up Survey can be found on page 3 following these meeting minutes. A motion was made by Chet Jarman and seconded by Gail Ambrose to approve the Graduate Follow-up Survey as amended. With no further discussion, the motion carried.

Changes that were suggested to the Non-returning Student Survey can be found on page 6. A motion was made by Libba Thomas and seconded by JoLinda Cooper to approve the Non-returning Student Survey as amended. With no further discussion, the motion carried.

III. Instructor and Course Evaluation by Students (Curriculum)

The Instructor and Course Evaluation by Students survey was reviewed. Changes that were suggested can be found on page 8. Jay Sullivan made a motion seconded by Kenny Worsely to approve the Instructor and Course Evaluation by Students as amended. With no further discussion, the motion carried. There were no changes to the guidelines.

IV. Instructor and Course Evaluations by Students (Distance Learning)

A. The NCIH Instructor and Course Evaluation by Students Based on feedback received from the distance learning instructors and the discussion of the Evaluation Systems Committee, changes were made. The suggested changes can be found on page 10. Jay Sullivan made a motion seconded by Kenny Worsley to approve the NCIH Instructor and Course Evaluation by Students as amended. With no further discussion, the motion carried. There were no changes to the guidelines.

B. The Online and Hybrid Instructor and Course Evaluation by Students Based on feedback received from the distance learning instructors, two editing suggestions were presented. First, the committee suggested a change to the survey heading so that it would be consistent with the classroom instructor and course evaluation and that it would identify the survey as an “online survey.” Secondly, because the survey is transmitted over Blackboard, the Committee requested that the statement “All surveys are anonymous.” be deleted from the description section. Refer to page 12.

V. NCCCS Accountability Performance Standards and Measures, Update

A summary of the College’s ranking on the NCCCS Accountability Performance Standards and Measures was distributed. BCCC met six of the eight required accountability measures.

VI. Other

An assessment timeline and the Employer Satisfaction Survey were distributed. Both items were for information only.

Dorie thanked the Committee for their time and work this afternoon. Jay Sullivan made a motion to adjourn the meeting; Kenny Worsley seconded the motion. Having no further business, the motion carried. The meeting adjourned at 5:15 p.m.

2009
BEAUFORT COUNTY COMMUNITY COLLEGE
Fall 2000: Graduate Follow-up Questionnaire

PLEASE CHECK (✓) THE RESPONSE/S THAT MOST CLEARLY REFLECT YOUR SITUATION.

1. Are you CURRENTLY employed? _____ full time _____ part time _____ not employed

If NO, mark the response that BEST describes your situation, THEN GO DIRECTLY TO QUESTION #14.

- Looking for a job.
- Not looking for a job.
- ~~Full-time homemaker~~
- Continuing my education.*
- ~~Have transferred to another college.*~~
- Other

↪ If you are continuing your education, please answer where? _____

2. Were you employed BEFORE attending Beaufort County Community College (BCCC)? ___ YES ___ NO

3. Are you still working for the same employer? ___ YES ___ NO

4. Have you received a promotion/raise since graduation? ___ YES ___ NO

5. What is your CURRENT job title? _____

Please briefly describe what you do.

6. Your CURRENT employer is: _____

7. Which statement best describes your CURRENT job?

- a. ___ Employed in the occupation for which I prepared at BCCC
- b. ___ Employed in an occupation RELATED to my preparation at BCCC
- c. ___ Employed in an occupation NOT RELATED to my preparation at BCCC

If you checked 7.c., THEN GO DIRECTLY TO QUESTION #10.

8. Was technology/training you received at BCCC adequate for entry level employment?

___ YES ___ NO

9. Did the technology/training you received at BCCC include the advanced technology skills you encountered in your current job?

- YES
- NO
- DOES NOT APPLY

*Add
Dixie's
questions.*

10. Please indicate your present salary range per year (optional).

- Below \$12,000
- \$12,000-\$18,999
- \$19,000-\$26,999
- \$27,000-\$34,999
- \$35,000-\$42,999
- \$43,000-and above

11. After graduation, how long did it take you to find your job?

- Already had it
- Less than 1 month
- 1-3 months
- 3-6 months
- 6 months or more

12. How did you get your first job after graduation? (Check all that apply.)

- With faculty or staff assistance.
- Employment Security Commission.
- BCCC Placement Office *Career Center*
- Private employment agency.
- Newspaper/want ads.
- Parents, friends, or relatives.
- Other (Explain):

13. May we send a survey to your employer? YES NO

14. My goals for attending BCCC were: (Mark as many as apply.)

- Receive a degree, diploma, or certificate from BCCC.
- Prepare for/Get a new job.
- Improve existing job skills.
- Transfer to a four year college/university.
- Personal interest
- Other (Specify):

15. I accomplished my goals for attending BCCC: (Mark only one answer.)

- YES, Completely
- YES, Partially
- NO

If "YES, Partially" or "NO", please explain.

16. Please rate the overall quality of your PROGRAM.

- Very Satisfied
- Satisfied
- Dissatisfied
- Very Dissatisfied

If "Dissatisfied" or "Very Dissatisfied", please explain.

17. Please rate the overall quality of the COLLEGE.

- Very Satisfied
- Satisfied
- Dissatisfied
- Very Dissatisfied

If "Dissatisfied" or "Very Dissatisfied", please explain.

18. Was adequate current EQUIPMENT (computers, lab equipment, machinery, tools, etc.) available during your training at BCCC?

- YES
- NO
- DOES NOT APPLY

19. Were adequate SUPPLIES (lab materials, textbooks, etc.) available during your training at BCCC?

- YES
- NO
- DOES NOT APPLY

20. Based on the quality of the program you completed, would you recommend this program to others?

- YES
- NO

Additional Comments and Suggestions =

Doreen Richter - Fwd: Graduate surveys

From: Doreen Richter
Subject: Fwd: Graduate surveys

>>> On Tuesday, September 29, 2009 at 10:35 AM, in message <4AC1E529.B11B.0080.0@beaufortccc.edu>, Dixon Boyles wrote:

Dorie,

The statements listed in the attachment include the student learning outcomes for our five general education competencies. If we can make them a part of our graduate surveys, it would give us an assessment that could be directly applied to 3.5.1 and probably 3.3.1.1.

You may have a better way to word the scale, but i would recommend that the statements themselves stay as they are.

Thanks,

Dixon

Complete the following statements using the following scale:

* A. Greatly improved B. Somewhat improved C. Stayed the same D. Declined

While at BCCC, my ability to write unified, organized, and developed documents and apply conventional English grammar and usage _____.

*

While at BCCC, my ability to analyze, interpret, and evaluate data _____.

*

While at BCCC, my ability to understand and apply mathematical concepts and reasoning and to use and analyze numerical data _____.

*

While at BCCC, my ability to build and work in teams and to resolve or manage conflicts _____.

*

While at BCCC, my ability to use computers/technology to retrieve and manage information and to perform word processing tasks _____.

*

2009
BEAUFORT COUNTY COMMUNITY COLLEGE
Fall 2008: Non-Returning Student Survey

PLEASE CHECK (✓) THE RESPONSE/S THAT MOST CLEARLY REFLECT YOUR SITUATION.

1. My goal(s) for attending Beaufort County Community College (BCCC) were: (Mark as many as apply.)

- Earning an Associate Degree, Diploma, or Certificate from BCCC.
- Preparing for/Getting a new job.
- Improving existing job skills.
- Transferring to a four year college/university.*
- Personal interest.
- Other (specify): _____

(*If you transferred to a four year college/university, please answer where _____.)

2. I accomplished my goal(s) for attending BCCC: (Mark only one) *answer.*

- YES, Completely YES, Partially NO

3. If you did not accomplish your goal(s) for attending BCCC, which of the following describes why you did not achieve that goal(s)? (Mark as many as apply.)

- Job conflict
- New employment
- Financial hardship
- Family circumstances
- Joined the military
- Child care problems
- Medical problems
- Moved to a new area
- Transportation
- Lack of interest in pursuing course of study
- Dissatisfied with the services offered by BCCC
- Dissatisfied with the quality of instruction
- Other (specify): _____

4. Do you plan to re-enroll at BCCC during the next year?

- YES NO Not Sure

5. Which of the following best describes why you are not currently enrolled at BCCC. (Mark all that apply.)

- Accomplished my reasons for attending
- Schedule conflicts
- Courses that I need are not currently being offered
- Attending another community college or university
- Work conflict
- Financial reasons
- Family/personal reasons
- Transportation
- Other (specify): _____

PLEASE RATE EACH OF THE FOLLOWING (Please leave the question blank if the question does not apply.)

6. Quality of instruction in program area courses
 Very Satisfied Satisfied Dissatisfied Very Dissatisfied
7. Quality of instruction in other courses
 Very Satisfied Satisfied Dissatisfied Very Dissatisfied
8. Overall quality of academic program
 Very Satisfied Satisfied Dissatisfied Very Dissatisfied

9. Overall quality of academic advising

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

10. Overall quality of Learning Resources Center

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

11. Overall quality of registration

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

12. Overall quality of admissions

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

13. Overall quality of student activities

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

14. Overall quality of campus safety

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

15. Overall quality of financial aid

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

16. Overall quality of Student Support Services (TRIO)

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

17. Overall quality of BCCC

Very Satisfied Satisfied Dissatisfied Very Dissatisfied

18. Was adequate EQUIPMENT (computers, lab equipment, machinery, tools, etc) available during your training?

Yes No

19. Were adequate SUPPLIES (lab materials, textbooks, etc.) available during your training?

Yes No

20. Are you currently employed or pursuing education at another community college or university?

Employed
 Enrolled at another community college/university
 Neither

21. Did the education/training you received at BCCC help you get your present job?

Yes No

22. Do you use the education/training you received at BCCC in your present job?

Yes No

23. What could BCCC have done to help you stay in the program? (Mark as many as apply.)

- Provide child care
- Provide tutoring
- Provide financial aid
- Provide more personal counseling
- Provide transportation
- Provide more off-campus classes
- Nothing BCCC could have done would have helped me.
- Other (specify): _____

24. If you were to begin again (i.e., if you had it to do over again) would you choose to attend BCCC?

YES NO Not Sure

Add:
 • Overall quality of Career Services.
 • Overall quality of Counseling.
 • Overall quality of Academic Support Center (ASC lab).

PLEASE USE THE SPACE BELOW FOR ANY COMMENTS. THANK YOU!

INSTRUCTOR CODE

0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9

PLEASE USE NO. 2 PENCIL

RIGHT	WRONG
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>

BEAUFORT COUNTY COMMUNITY COLLEGE

Instructor and Course Evaluation by Students, ~~2008-09~~ *2009-10*

Your responses to the questions that follow will help us provide better instruction. Please mark responses on this scanning sheet with a #2 pencil. Fill in the bubble completely. (NOTE: Please leave the question blank if the question does not apply.) Please remember to complete #31 and #32 on the back of this page.

INSTRUCTOR

32 + 33

	SA	A	D	SD
	Strongly Agree	Agree	Disagree	Strongly Disagree

1. Provides to students a written course syllabus which includes learning outcomes, requirements, policies, evaluation, and the schedule of instruction. SA A D SD
2. Follows a written course syllabus which includes learning outcomes, objectives, requirements, policies, evaluation, and the schedule of instruction. SA A D SD
3. Clearly communicates how the course grade will be determined. SA A D SD
4. Demonstrates command/knowledge of the subject matter. SA A D SD
5. Welcomes students' ideas and questions. SA A D SD
6. Is prepared for class. SA A D SD
7. Presents material in an organized, clear manner. SA A D SD
8. Is enthusiastic about the subject. SA A D SD
9. Provides effective ^{and timely} answers to students' questions. SA A D SD
10. Is concerned with the progress of the class and each student. SA A D SD
11. Begins class on time. SA A D SD
12. Ends class on time. SA A D SD
13. Gives tests that cover the material presented and assigned. SA A D SD
14. Returns graded tests and papers ^{in a timely manner.} ~~within a week.~~ SA A D SD
15. Is available ^{via email, phone, & at} ~~during posted office hours.~~ ^{designated times.} SA A D SD
16. Demonstrates an interest in students. SA A D SD
17. I would recommend this instructor to a fellow student. SA A D SD
18. SA A D SD
19. SA A D SD
20. SA A D SD

COURSE

21. 20. The level of difficulty of this course is appropriate. SA A D SD
22. 21. The course is well organized. SA A D SD
23. 22. The textbook used for the course is appropriate. SA A D SD
24. 23. The supplementary materials (e.g. handouts, audiovisual, videos, references, computer software, library resources, etc.) for this course are helpful. SA A D SD
25. 24. The technology (e.g. SmartBoard, email, Blackboard, Internet access) used for this course is appropriate. SA A D SD
26. 25. The workload for this course is appropriate. SA A D SD
27. 26. The subject matter of this course is related to my educational goals. SA A D SD
28. 27. The course helps me to increase my ability to express myself in writing and/or speaking about this subject. SA A D SD
29. 28. I would recommend this course to a fellow student. SA A D SD
30. 29. SA A D SD
31. 30. SA A D SD

8

32/31. WHAT DO YOU LIKE ABOUT THIS COURSE?

33/32. WHAT SUGGESTIONS WOULD YOU MAKE FOR IMPROVEMENT?

PLEASE WRITE ANY OTHER COMMENTS YOU MAY HAVE IN THE SPACE BELOW.

THANK YOU FOR HELPING US!

(reviewed and/or revised 5/96, 5/97, 6/98, 3/99, 2/00, 9/00, 9/01, 9/02, 10/03, 9/04, 9/05, 9/06, 9/07, 9/08, 9/09)

9

INSTRUCTOR CODE

0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9

PLEASE USE NO. 2 PENCIL

RIGHT

WRONG

BEAUFORT COUNTY COMMUNITY COLLEGE

NCIH: Instructor and Course Evaluation by Students

Your responses to the questions that follow will help us provide better instruction. Please mark responses on this scanning sheet with a #2 pencil. Fill in the bubble completely. (NOTE: Please leave the question blank if the question does not apply.) **PLEASE REMEMBER TO COMPLETE #36 & #37 ON THE BACK OF THIS PAGE.**

42 + 43

INSTRUCTOR

- | | SA
Strongly Agree | A
Agree | D
Disagree | SD
Strongly Disagree |
|--|--------------------------|-------------------------|-------------------------|--------------------------|
| 1. Provides to students a written course syllabus which includes learning outcomes, requirements, policies, evaluation, and the schedule of instruction. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 2. Follows a written course syllabus which includes learning outcomes requirements, policies, evaluation, and the schedule of instruction. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 3. Clearly communicates how the course grade will be determined. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 4. Demonstrates command/knowledge of the subject matter. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 5. Welcomes students' ideas and questions. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 6. Is prepared for class. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 7. Presents material in an organized, clear manner. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 8. Is enthusiastic about the subject. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 9. Provides effective and timely answers to students' questions. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 10. Is concerned with the progress of the class and each student. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 11. Begins class on time. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 12. Ends class on time. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 13. Gives tests that cover the material presented and assigned. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 14. Is available via email, phone and at designated times. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 15. 14. Demonstrates an interest in students. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 16. 15. Includes the students at distance sites in class discussion. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 17. 16. Uses combination of lecture, media, video, etc. in class. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 18. 17. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 19. 18. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 20. — | | | | |

14. Returns graded tests & papers in a timely manner.

19. I would recommend this instructor to a fellow student.

COURSE

- | | | | | |
|--|--------------------------|-------------------------|-------------------------|--------------------------|
| 21. 18. The level of difficulty of this course is appropriate. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 22. 20. The course is well organized. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 23. 21. The textbook used for the course is appropriate. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 24. 22. The supplementary materials (e.g. handouts, audiovisuals, videos, references, computer software, library resources, etc.) for this course are helpful. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 25. 23. The workload for this course is appropriate. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 26. 24. The subject matter of this course is related to my educational goals. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 27. 25. I would recommend this course to a fellow student. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 28. — | | | | |
| 29. — | | | | |
| 30. — | | | | |

28. The course helps me increase my ability to express myself in writing & or speaking about this subject.

TECHNOLOGY

- | | | | | |
|--|--------------------------|-------------------------|-------------------------|--------------------------|
| 26. 25. The technology (e.g. SmartBoard, email, Blackboard, Internet access...) used for this course is appropriate. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 31. 27. The technology is reliable. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 32. 28. The TV image is acceptable. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 33. 29. The audio quality is acceptable. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 34. 30. I am able to hear other students' comments from other sites. | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |
| 35. 31. — | <input type="radio"/> SA | <input type="radio"/> A | <input type="radio"/> D | <input type="radio"/> SD |

OVERALL.....

36. 32. Is this your first NCIH course? YES NO
37. 33. I learned about this NCIH course from
- INSTRUCTOR SCHEDULE WEB SITE FRIEND ADVISOR OTHER _____
38. 34. The site facilitator is helpful and cooperative. SA A D SD
39. 35. This course would not be available to me without the NCIH. SA A D SD — YES — NO

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rec. 1/2/08

40. I would have preferred to have taken this course _____ online _____ as a hybrid course _____ in a traditional seated class.
- (reviewed and/or revised 5/96, 5/97, 6/98, 3/99, 2/00, 9/00, 9/01, 10/02, 10/03, 9/04, 9/05, 9/06, 9/07, 9/08)
40. Are you satisfied taking this class in the NCIH format?
41. If not, would you prefer this course _____

4² 36. WHAT DO YOU LIKE ABOUT THIS COURSE?

4³ 37. WHAT SUGGESTIONS WOULD YOU MAKE FOR IMPROVEMENT?

PLEASE WRITE ANY OTHER COMMENTS YOU MAY HAVE IN THE SPACE BELOW.

THANK YOU FOR HELPING US!

(reviewed and/or revised 5/96, 5/97, 6/98, 3/99, 2/00, 9/00, 9/01, 9/02, 10/03, 9/04, 9/05, 9/06, 9/07, 9/08, 9/09)

ONLINE TEMPLATE (ONLINETEMPLATE) > CONTROL PANEL > SURVEY MANAGER > SURVEY CANVAS



Survey Canvas

Headings Online

Add, modify, and remove questions. Select a question type from the Add Question drop-down list and click Go to add questions. Use Creation Settings to establish which default options, such as feedback and images, are available for question creation.

Add Calculated Formula

GO

Creation Settings

Name Survey

Description Thank you for taking a few minutes to complete our survey! Use this opportunity to evaluate your Online/Hybrid course and instructor. These evaluations are designed to help us improve online learning.

All surveys are anonymous.

Instructions Please indicate your level of agreement or disagreement with the following sentences.

[Modify](#)

[Add Question Here](#)

Question 1 Opinion Scale/Likert

[Modify](#) [Remove](#)

Question The instructor provides to students and follows a course syllabus that includes goals, objectives, requirements, grading policies, methods of evaluation, and the schedule of instruction.

- Answer
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[Add Question Here](#)

Question 2 Opinion Scale/Likert

[Modify](#) [Remove](#)

Question My instructor demonstrates command/knowledge of the subject matter.

- Answer
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[Add Question Here](#)

Question 3 Opinion Scale/Likert

[Modify](#) [Remove](#)

Question The instructor welcomes my ideas and questions.

- Answer
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[Add Question Here](#)

Question 4 Opinion Scale/Likert

[Modify](#) [Remove](#)

Question The instructor presents material in an organized, clear manner.

12

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 5 : **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question My instructor provides timely feedback to my questions and submitted assignments.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 6 : **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The instructor is concerned with my progress in the class.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 7 : **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The instructor gives tests that cover the material presented and assigned.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 8 : **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The level of difficulty is appropriate for this course.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 9 : **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The course is well organized and easy to navigate.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

13

[◀ Add Question Here](#)

Question 10 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The course is intellectually challenging and stimulating.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 11 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The course helps increase my ability to express myself in writing and or speaking about this subject.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 12 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The textbook used for the course is appropriate.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 13 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The supplementary materials (e.g. handouts, audiovisual, videos, DVDs, references, computer software, library resources, etc.) for this course are helpful.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 14 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The external web links are helpful.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 15 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

14

Question The workload for this course is appropriate.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

◀ [Add Question Here](#)

Question 16 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The subject matter of this course is related to my educational goals.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

◀ [Add Question Here](#)

Question 17 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question The course learning objectives are being met.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

◀ [Add Question Here](#)

Question 18 · **Opinion Scale/Likert**

[Modify](#) | [Remove](#)

Question I would recommend this course to a fellow student.

- Answer**
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

◀ [Add Question Here](#)

Question 19 · **Multiple Answer**

[Modify](#) | [Remove](#)

Question Where do you access your online course? Please select all that apply.

- Answer**
- Local Library
 - BCCC Campus
 - Work
 - Home
 - Other

◀ [Add Question Here](#)

Question 20 · **Either/Or**

[Modify](#) | [Remove](#)

Question Are you able to access the course website when you need to?

- Answer**
- Yes
 - No

15

[◀ Add Question Here](#)

Question 21 · Opinion Scale/Likert

[Modify](#) [Remove](#)

Question The technology (e.g. SmartBoard, email, Blackboard, Internet access) enhances student learning.

- Answer
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 22 · Opinion Scale/Likert

[Modify](#) [Remove](#)

Question Training in the use of technology (Blackboard, email, etc.) is adequate.

- Answer
1. Strongly Agree
 2. Agree
 3. Disagree
 4. Strongly Disagree

[◀ Add Question Here](#)

Question 23 · Either/Or

[Modify](#) [Remove](#)

Question Are the discussion board topics pertinent?

- Answer
- Yes
 - No

[◀ Add Question Here](#)

Question 24 · Either/Or

[Modify](#) [Remove](#)

Question The ON CAMPUS orientation for the online class was helpful.

- Answer
- Yes
 - No

[◀ Add Question Here](#)

Question 25 · Either/Or

[Modify](#) [Remove](#)

Question The ONLINE orientation for the online class was helpful.

- Answer
- Yes
 - No

[◀ Add Question Here](#)

Question 26 · Either/Or

[Modify](#) [Remove](#)

Question Information about copyright, intellectual property, computer usage, and cheating/plagiarism is readily available?

- Answer
- Yes
 - No

◀ [Add Question Here](#)

Question 27 **Either/Or**

[Modify](#) [Remove](#)

Question Information about tutoring, academic advising, counseling, financial aid, student appeals, and disability services is available?

Answer Yes
No

◀ [Add Question Here](#)

Question 28 **Either/Or**

[Modify](#) [Remove](#)

Question Were you made aware of the nature of online learning (time management, technology requirements, independent learning)?

Answer Yes
No

◀ [Add Question Here](#)

Question 29 **Multiple Choice**

[Modify](#) [Remove](#)

Question On average, how many hours a week do you spend on this course?

Answer Under 5 hours
5-10 hours
11 or more hours

◀ [Add Question Here](#)

Question 30 **Multiple Choice**

[Modify](#) [Remove](#)

Question What grade do you expect to receive at the end of this class?

Answer A
B
C
D
F

◀ [Add Question Here](#)

Question 31 **Essay**

[Modify](#) [Remove](#)

Question What elements/parts of this course are the most effective in assisting you to learn the material?

◀ [Add Question Here](#)

Question 32 **Either/Or**

[Modify](#) [Remove](#)

Question Is this your first online course?

Answer Yes
No

◀ [Add Question Here](#)

Question 33 **Multiple Answer**

[Modify](#) [Remove](#)

17

Question How did you learn about this course? Please select all that apply.

- Answer**
- Instructor
 - Website
 - Friend
 - Course Schedule
 - Advisor
 - Other

◀ [Add Question Here](#)

Question 34 **Either/Or**

Question Will you take another online course in the future?

- Answer**
- Yes
 - No

◀ [Add Question Here](#)

Question 35 **Short Answer**

Question If No, why not?

◀ [Add Question Here](#)

Question 36 **Essay**

Question What did you especially like about this course?

◀ [Add Question Here](#)

Question 37 **Essay**

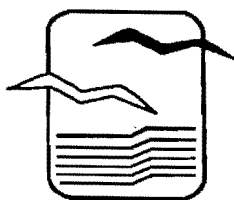
Question What suggestions would you make for improving this course?

◀ [Add Question Here](#)

18

**BEAUFORT COUNTY COMMUNITY COLLEGE
ASSESSMENT TIMELINE**

MONTH	SURVEY/QUESTIONNAIRE	TARGET	98-99	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10
<u>September/</u> <u>October</u>	Adm/Faculty/Staff Questionnaire "Climate Assessment" (S.W.O.T./P.A.C.E.) for Title III data	(Personnel) (Personnel)			√		√	√	√	√**				
	Business & Industry Survey for Title III data w/Advisory Committees	(Service Area)						√	√	√	√	√	√	√
<u>November/</u> <u>December</u>	Instructor & Course Evaluation by Students (incl. Online, Telecs, & NCIH)	(Current Students)	√	√	√	√	√	√	√	√	√	√	√	√
	Annual Program Assessment Non-Returning St Survey Graduate Follow-Up Survey	(All N-R Students from fall to fall.) (Grad'd Students)	√	√	√	√	√	√	√	√	√	√	√	√
<u>January/</u> <u>February</u>	Planning Council Questionnaire (PC Mmbshp, Mtgs, & Plan)	(Planning Council)	√	√	√	√	√	√	√	√	√	√	√	√
	Annual Services Assessment F/S Eval of College Services	(Personnel)		√	√	√	√	√	√	**	√	√	√	√
<u>March/</u> <u>April</u>	Employee Perf Evaluation	(Personnel)	√	√	√	√	√	√	√	√	√	√	√	√
	Employer Satisfaction (Administered by NCCCS.)	(Service-area businesses & industries)			√	√	√	√	√	√				
	Annual Services Assessment Current St Eval of Coll Svcs	(Current Students in Wed 10:00 am class.)		√	√	√	√	√	√	√	√	√	√	√
<u>April</u>	Community Satisf/Inf Survey	(Service Area)	√			√			√			√		
	Inf Tech Needs Assessment	(Personnel)		√				√			√			√
<u>May</u>	Graduating Student Survey (Questions required for NCCCS.)	(Graduates during graduation rehearsal evening.)		√	√	√	√	√	√	√	√	√	√	√
<u>June/July/</u> <u>August</u>														



Beaufort County Community College

Employer Satisfaction Survey

NOVEMBER, 2009

The purpose of this survey is to determine your overall satisfaction with Beaufort County Community College graduates. All data will be kept confidential and reported only as group data; no individual businesses or industries will be identified in the final report.

Please take a few minutes to read each item below and circle the response that most closely reflects your overall opinion of Beaufort County Community College graduates. When you have completed the survey, mail it back to us. A self-addressed, stamped envelope is enclosed.

	Don't know	Very Dissatisfied	Dissatisfied	Satisfied	Very Satisfied	# of Responses
1. Specific job-related knowledge						
2. Specific job-related skills						
3. Oral communication skills						
4. Written communications skills						
5. Problem solving skills						
6. Organization and planning						
7. Quality of Work						
8. Math skills						
9. Technology/Computer skills						
10. Teamwork skills						

11. OVERALL JOB PREPARATION

BCCC has begun a Quality Enhancement Plan designed to improve the written communication skills of students. What types of writing do your employees typically do? Your response will help us better prepare your future workers.

Company Name:

Have you employed BCCC graduates in the past? _____ Yes _____ No
(__ Responses)

Do you presently employ BCCC graduates? _____ Yes _____ No
(__ Responses)

If the answer is 'Yes,' how many?

Are there any skills or special training needs that BCCC can provide for you? Please be specific.